

MUNCY HOMES, INC.

1567 Route 442 Hwy.

Muncy, PA 17756

Phone: 570-546-5444 Email: HR@muncyhomesinc.com

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION:

Date: _____

Name: _____

Last

First

Middle I.

Present Address: _____

Telephone #: _____ Are you 18 years or older: Yes - No

Are you a U.S Citizen or Alien authorized to work in the U.S.? Yes – No

EMPLOYMENT:

Are you employed now? Yes – No Date you can start: _____ Salary desired: _____

Position applying for: _____

Ever worked for Muncy Homes, Superior or Premier Builders before? Yes – No When: _____

Do you know any person who presently works for Muncy Homes, Superior or Premier Builders? Yes – No

List Names: _____

EDUCATION:

	Years	Did You	Curriculum
_____ School Name, City & State	Attended	Graduate	Studied

High School _____

College _____

Trade/Business _____

GENERAL:

Skills – Training: _____

Activities: (civic, athletic, etc.) _____

(Exclude organizations which indicates the race, creed, sex, age, color, national origin or marital status of its members.)

U. S. Armed Force Service: _____ Rank: _____ Date Discharged: _____

Present membership in National Guard or Reserves: Yes - No Branch: _____

Production positions require high physical abilities such as lifting, bending, and carrying.

Are you aware of any physical limitation or require special consideration in conjunction with the position you are applying for? Yes - No

Explain: _____

FORMER EMPLOYERS (List below your last three employers, starting with last one first.)

Mo. & Yr.

From/To Employer Name and Address Salary Position Telephone Reason Leaving

1. _____

 2. _____

 3. _____

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Is there any employer above listed whom you DO NOT want us to contact? Yes - No # _____
Why? _____

REFERENCES: Information requires one personal and two former employers. Indicate personal reference by Using the * next to the item.

Name	Business	Years Known	Telephone #
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1. _____
 2. _____
 3. _____
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The Age Discrimination Act of 1987 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

The Americans with Disabilities Act of 1990, effective July 26, 1992, requires equal opportunity in all employment practices including, selection, testing, and hiring of qualified applicants with disabilities.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements, or purposely deceptive information given shall be grounds for dismissal. I authorize investigation of all statements contained herein and references listed above, to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time, without prior notice, without cause, and at will.

Muncy Homes, Inc. is an Equal Opportunity and requires pre-employment Drug screening.

Date: _____ Signature: _____

Interviewed by: _____ Date: _____

Hire Date: _____ Wage: _____ Dept. _____ References checked: Yes – No

Remarks: _____
